

Youth Exchange Student Travel Authorization -Rotary District 5040 Youth Exchange Program



Students must adhere to the travel rules of Rotary District 5040 or risk being sent home! Travel is a privilege, not a right. Travel is permitted only if organized and supervised by Rotary, your host family or your school, church, sport team, or recognized community group.

**Complete this form only for travel outside of the Province and outside of Canada.** Students, should you request to travel outside the country, including across the border trips, either short day trips or longer, your natural parents must also sign this form and give their permission to do so. You must have the proper visa to allow you entrance and return for the country that you are visiting. You must travel with proof of your insurance and with the contact #'s for your insurance provider in case of accident or emergency.

Your sponsoring club Youth Exchange Officer must be aware of ALL overnight travel outside the Province and Canada, must send this form and scan it from their personal email to the YEX Chair (Bob Killbery – bkillbery@citywest.ca) as a further check against fraudulent authorization or forgery.

Student Name \_\_\_\_\_

Nature of Trip \_\_\_\_\_

Destination \_\_\_\_\_

Date and time of Departure \_\_\_\_\_

Date and time of Return \_\_\_\_\_

Means of transportation: Air, automobile, train etc. \_\_\_\_\_

Companions/Organization while travelling: \_\_\_\_\_

Contact information while travelling (cell phone #'s addresses of hotel, host home etc.)  
\_\_\_\_\_

Contact Information at final destination \_\_\_\_\_

Name and **signature** of responsible adult supervising trip: \_\_\_\_\_

Name and **signature** of Host Parent/Guardian: \_\_\_\_\_

Name and **signature** of Host club YEO: \_\_\_\_\_

Signature of District Chair: \_\_\_\_\_



Travel Authorization for (student's name) \_\_\_\_\_

**To be signed by natural parents only if student is leaving Canada:**

We acknowledge that our son/ daughter will be travelling outside of Canada to \_\_\_\_\_ on dates: \_\_\_\_\_ and give our permission to do so.

Signed \_\_\_\_\_

Dated:

Signed \_\_\_\_\_

Dated:

There may be additional forms required based on the laws and visa requirements of the country that your son or daughter is travelling to. This will be the responsibility of the student and their host club YEO to arrange and have signed by you if required.

Please direct your enquiries to District 5040 Youth Exchange Chair, Bob Killbery at [bbkillbery@citywest.ca](mailto:bbkillbery@citywest.ca)