



# STEP

(Short Term Exchange Program)  
Rotary District 5040



## PROGRAM GUIDELINES FOR PARENTS and STUDENTS

### PARENTS

1. Parents should be aware of their responsibility to make the stay of the visiting exchangee pleasant and educational
2. Any difficulties with the exchange should be reported to the Club YEO (Youth Exchange Officer), Club Counselor, or STEP Chair Denise Rittberg
3. Rotarian hosts should encourage the exchangee to attend at least one Rotary meeting while he/she is in Canada
4. The hosting family should arrange activities for their guest not only in the evening but also during the day.
5. The spending money for students involved in this program should range between \$200-250. Parents are responsible for their child's airfare.

### STUDENTS

1. Complete the application completely providing as much detail as possible to enable us to make the best match for your exchange.
2. On a SEPARATE sheet of paper, indicate your top three country choices
3. The hosting student must **NOT** take employment that will interfere with his/her obligations to the guest.
4. If accepted, you will have the privilege of participating in an exceptional exchange program. It is your responsibility to be a good Ambassador for your family and for the Rotary family.
5. You are not permitted to drive a motor vehicle. The consequences of an accident would – regardless of fault and outcome – be disastrous for all concerned, especially for your host family.
6. Students are not allowed to consume alcohol while participating in the STEP program.
7. In the event of an infraction of the rules, the students must agree to abide by the decision of the Rotary Committee even to the extent of being returned home at the parents' expense.

**Student** \_\_\_\_\_  
Please print name

\_\_\_\_\_  
Signature

**Parent** \_\_\_\_\_  
Please print name

\_\_\_\_\_  
Signature